

## Sample Comprehensive School Counseling Program Delivery System

<b>Guidance Curriculum</b> Provides developmental, comprehensive guidance program content in a systematic way to all students K-12	<b>Responsive Services</b> Addresses students' immediate concerns	<b>Individual Student Planning</b> Assists students and parents in development of academic and career plans	<b>System Support</b> Includes program, staff and school support activities and services
<b>Purpose</b> Student awareness, skill development and application of skills needed in everyday life.	<b>Purpose</b> Prevention and intervention.	<b>Purpose</b> Individual student academic and occupational planning, decision making, goal setting and preparing for academic transitions	<b>Purpose</b> Program delivery and support.
<b>Academic</b> <ul style="list-style-type: none"> <li>◆ Effective learning in school and across the life span</li> <li>◆ Academic preparation for post-secondary options</li> <li>◆ Relationship of academics, work, family and community</li> </ul>	<b>Academic</b> <ul style="list-style-type: none"> <li>◆ Any immediate academic concerns</li> <li>◆ School-related concerns including tardiness, absences and truancy, misbehavior, school avoidance, dropout, suspensions, etc.</li> </ul>	<b>Academic</b> <ul style="list-style-type: none"> <li>◆ Facilitation and/or interpretation of criterion and norm-referenced tests</li> <li>◆ Academic preparation essential for post-secondary options</li> <li>◆ Understand academic strengths related to occupations</li> <li>◆ Appropriate course selection</li> <li>◆ Development of a K-12 educational plan/portfolio</li> <li>◆ Development of an educational plan beyond high school including post-secondary selection/financial aid/scholarships</li> <li>◆ Use of diverse assessment results</li> </ul>	<b>Total Program</b> <ul style="list-style-type: none"> <li>◆ school counselor professional development</li> <li>◆ Advocacy and public relations for comprehensive school counseling programs</li> <li>◆ Advisory committee</li> <li>◆ Program planning and development</li> <li>◆ Evaluation and assessment of comprehensive school counseling program, personnel and student results</li> <li>◆ Documentation of how comprehensive school counseling programs contribute to student achievement</li> <li>◆ School improvement planning</li> <li>◆ Integration of guidance essential teachings across the school curriculum</li> <li>◆ Parent involvement and education.</li> <li>◆ Consultation with staff and community</li> <li>◆ Instructing on age-appropriate issues with staff and community</li> <li>◆ Practices based on research</li> <li>◆ Community outreach and involvement</li> <li>◆ Data analysis</li> </ul>
<b>Career</b> <ul style="list-style-type: none"> <li>◆ Investigate the world of work to make informed decisions</li> <li>◆ Strategies to achieve future career goals</li> <li>◆ Relationship of personal qualities, education, training and work</li> </ul>		<b>Career</b> <ul style="list-style-type: none"> <li>◆ utilize career information resources in school and community</li> <li>◆ explore career clusters</li> <li>◆ Interest and skill inventories</li> <li>◆ Occupation searches</li> <li>◆ Self-knowledge relating to career choices</li> <li>◆ Appropriate course selection, tech prep, work-based learning including job shadowing and internships</li> <li>◆ Develop a career plan/portfolio.</li> </ul>	

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<div>Personal/Social</div> <ul style="list-style-type: none"><li>◆ Interpersonal skills to respect self and others</li><li>◆ Decision-making, setting goals and taking action to achieve goals</li><li>◆ Understanding everyday safety and survival skills</li></ul>	<div>Personal/Social</div> <ul style="list-style-type: none"><li>◆ Physical, sexual or emotional abuse and issues</li><li>◆ Crises</li><li>◆ Grief, loss and death</li><li>◆ Substance abuse</li><li>◆ Family issues</li><li>◆ Coping with stress</li><li>◆ Relationship concerns</li><li>◆ Divorce</li><li>◆ Legal issues such as probation, arrests or incarceration</li><li>◆ Referral plan.</li><li>◆ Contact and develop relationships with mental health resources in your area.</li></ul>	<div>Personal/Social</div> <ul style="list-style-type: none"><li>◆ skills and competencies related to student and employee success</li></ul>	
<div>Counselor Role</div> <ul style="list-style-type: none"><li>◆ Guidance curriculum implementation</li><li>◆ Classroom or structured groups</li><li>◆ Consultation</li></ul>	<div>Counselor Role</div> <ul style="list-style-type: none"><li>◆ Individual counseling</li><li>◆ Small-group counseling</li><li>◆ Referral</li><li>◆ Consultation</li></ul>	<div>Counselor Role</div> <ul style="list-style-type: none"><li>◆ Assessment</li><li>◆ Planning</li><li>◆ Placement</li><li>◆ Consultation</li></ul>	<div>Counselor Role</div> <ul style="list-style-type: none"><li>◆ Develop and manage program</li><li>◆ Coordination</li><li>◆ Develop relationships and partnerships</li><li>◆ Consultation</li></ul>
<div>Time</div> <div>Elementary 35%–45%</div> <div>Middle/Jr. High 25%–35%</div> <div>High School 15%–25%</div>	<div>Time</div> <div>Elementary 30%–40%</div> <div>Middle/Jr. High 30%–40%</div> <div>High School 25%–35%</div>	<div>Time</div> <div>Elementary 5%–10%</div> <div>Middle/Jr. High 15%–25%</div> <div>High School 25%–35%</div>	<div>Time</div> <div>Elementary 10%–15%</div> <div>Middle/Jr. High 10%–15%</div> <div>High School 15%–20%</div>